



With the support of the  
Erasmus+ Programme  
of the European Union

## Frequently Asked Questions

### Country of origin and ID documents

#### **\*What are the lists of Programme and Partner countries?**

The Programme countries are:

- those of the European union and
- additional countries listed on [this EACEA website](#) as third countries associated to the Programme.

The Partner countries are all the other countries.

#### **\*Why do I need to provide a proof of residence?**

The programme has a set of scholarships for Partner Country students and another set for Programme country students so we have to make sure that the applicants apply in the appropriate category.

The applicant's category (Programme or Partner country) depends on the countries where they studied. The proof of residence contributes to determine the applicant's category.

#### **\*What is a proof of residence?**

It is a scanned copy of an official document that certifies your residence and clearly states your actual place of stay.

A proof of residence can either be:

- a certificate of residence in line with the provisions of the municipality where the applicant is registered;
- a certificate confirming the place of employment or study/training, issued by the employer or the institution where the applicant studies/finished his/her studies.

It must be an officially notarized copy in English or an official English translation of the original document and must have been issued within 12 months before the application deadline.

#### **\*I do not have a passport, can I use another ID number in my application form?**

For nationals of EU countries, a national ID document is sufficient.

For nationals of non-EU countries, the passport can be replaced with a national ID document. Nevertheless, the passport will be necessary for the final acceptance of the applicant.

#### **\* My passport will not be 12 months valid when arriving in the host country. That means I should apply for the extension of my passport validity to fulfill the requirement. Can I proceed with my application process with the existing passport?**

You can apply with your current passport, even if it is not valid for the entire Programme coverage. You will have to provide a copy of your new passport as soon as you have it (see above).

#### **\*Do I need to apply for a visa in addition to the online application?**

You should first apply online to the FUSION-EP programme. If you are selected, we will help you with your visa application.

## **Academic curriculum and funding**

**\*Can I apply although I will graduate only at the end of the current academic year?**

Yes, you can. We know that most students who apply are currently enrolled for their last year or session of a BSc or BEng program or equivalent. In this case the diploma will be asked after selection.

**\*About the scholarships: what will be the selection criterion for the award of the scholarship?**

Depending on their ranking once the evaluation process has been completed, the successful applicants will be proposed either a scholarship position (best-ranked applicants) or a self-funded position. For students accepted with a self-funded position, we can award a few grants on the programme's funds. These grants do not cover the participation fee and can be considered only as a complement to another funding.

**\*Do I need to submit additional / separate application to be considered for EMJMD scholarships?**

No. We will use your online application to decide if you are accepted to the Programme and if your ranking allows you to benefit from a scholarship.

**\*I am accepted as a self-funded student. Are there solutions to finance my studies?**

If you have been accepted in our programme, you can apply for an Erasmus+ Master Degree Loan. You can find all the information on the following webpage:

[https://ec.europa.eu/programmes/erasmus-plus/opportunities/individuals/students/erasmus-plus-master-degree-loans\\_en](https://ec.europa.eu/programmes/erasmus-plus/opportunities/individuals/students/erasmus-plus-master-degree-loans_en)

The FUSION-EP consortium has also a small number of grants (see above) which can be a complement but not the main funding source. Some universities of the consortium have scholarships, in general for one year.

The International Atomic Energy Agency maintains a scheme for female students. It is called the [Marie Curie-Sklodowska fellowship programme](#). Note that the decision is known only after the start of the academic year, so the applicants should have a backup solution in case their application is rejected.

**\*Are there any special requirements that need to be fulfilled during the master, to receive the scholarship? Or is it a matter of applying for it and then being selected?**

We have a strict ranking and selection procedure. The full scholarships (when they are available) and the grants are awarded to the top-ranked applicants. For the full scholarships, we also have to follow a number of rules imposed by the European Agency which funds our programme.

**\*When I am selected, will I be free to choose at which of the 6 universities I will spend the first year and the second year of the master programme?**

The Steering Committee takes into account the students' site wishes for their first and second master years, in combination with other criteria (mostly the necessary balance between the sites).

**\* On your website it is mentioned that approximately 60% of the students continue with PhD in this field. Are there also possibilities in the industry afterwards?**

If you are interested in an industry career, you will be advised to choose the 'engineering track', after which you can choose to start a PhD and look directly for a job. About half of our alumni work in industry.

## Language

### **\*I will receive my TOEFL or IELTS certificate only after the deadline of application, what should I do?**

Please upload a text document in the optional documents section explaining the reason for which the English score is missing in your application : if you are selected, this score will be asked after the deadline of application.

### **\*If I have been enrolled in a programme taught in English in my undergraduate years, do I still have to submit a TOEFL or IELTS certificate?**

If you have been enrolled at least two years in a programme entirely taught in English, you will not need a TOEFL or IELTS certificate. It will be sufficient to provide a certificate from the institution where you have taken the programme taught in English.

### **\*Is there any minimum score required for the TOEFL or IELTS tests?**

We ask for a B2 level in English. Indeed, a good level in English is required in order to be sure that the students will be able to follow the lectures.

### **\*I really want to be involved in this programme, but my TOEFL-iBT score is 84. Is it possible for me to be admitted to this programme?**

Our selection procedure evaluates each criterion separately but we also build a global grade for each applicant. Therefore, with a somewhat weak TOEFL grade but excellent academic results your application will still be considered

### **\*I do not have a TOEFL or IELTS certificate, but have followed courses in English. Do I meet the language requirements?**

You must have followed a Bachelor or Master programme at a University or Higher Education Institute (HEI) where the courses are entirely taught in English for at least two years. If that is the case, you must provide a certificate from your University or HEI stating this fact (English proficiency certificate). If you can add a TOEFL or IELTS certificate, this can add value to your application.

English Language courses in your curriculum or in a private or other institute is not sufficient.

A work experience in an English language environment is not sufficient.

## Reference letters

### **\*Problems with reference letters**

The main instructions are given in the online application, “**Application Forms**” menu, “**References**” section, top of the page.

In addition, here is a screen shot of the checklist page, showing you how you can check if your referees have sent their letters, and how you can upload letters by yourself if you have some extra ones.

Referent 1 has uploaded nothing  
 Referent 2 has uploaded 1 document  
 You have uploaded 1 Reference letter

Your referees should receive the recommendation request by email as soon as you have filled and closed the “**References**” form page. If they do not receive the email, it can be due to several reasons:

- you have given a wrong email address for your referee.
- the email has been filtered by your referee’s email system. Tell your referee to check their email spam boxes.
- the email has been rejected by your referee’s email system (it can be due to a greylisting system, to the use of email protections such as boxbe, ...).

As long as your application is in the incomplete status (not yet validated), you can send the request again:

- Go to **Application form > References**
- Check that the emails that you have given for your referees are valid (try to send yourself an email to these addresses and check that it is delivered). Many emails that we send to the referees get returned due to non-existent email address. We cannot deal with this problem.
- At the end of the page, click on “**Send the request for individual assessment**”. That should send again an email to the referees who have not already replied.
- After everything in your application is updated, and after your referees have received their email requests, submit your application again using the Checklist menu / Send your application.

If your application is in the complete status (i.e. you have already submitted it), you can ask us to put it back in the Incomplete status. **Do not forgot to validate** your application again before the application deadline.

If you are unsuccessful with the previous way of submitting the reference letters, ask your referees to email their recommendation letter directly to us ([contact@fusion-ep.eu](mailto:contact@fusion-ep.eu)). It is essential that their email contains your name and the exact email address that you have used for your application.

**\*Can I submit my application before the reference letters have been uploaded?**

Yes, you can submit your application before any referee has uploaded their reference letters. You will have to check whether the reference letters have been sent later.

**\*There are 3 files that can be uploaded by my referees. So how many recommendation letters are needed?**

Two recommendation letters are mandatory, a third one is optional. (The mandatory fields are marked by an asterisk.)

## Technical issues

**\*I have technical problems. What should I do?**

- First of all, read the instructions that are given on the screen, if any. If things do not behave as they should, restart your computer.
- Check that javascript is activated on your browser.
- If the problem persists, send us a report of your problem, telling us the URL ([https://www.em-master-fusion.org/...](https://www.em-master-fusion.org/)) of the page that you are looking at, the actions that you try to do, and all the details that can help us understand the difficulties that you get. Send us also the Operating System that you use, which browser you use and its version, if javascript is activated, what is your [cookies configuration](#).

**\*I made a mistake and I would like to modify the information that I have already given. What should I do?**

All the information you provide can be modified at any time before you submit your application, including the documents (you can remove them and upload new ones).

In case you want to modify something after you submitted your application but before the deadline, you can send an email to [contact@fusion-ep.eu](mailto:contact@fusion-ep.eu). We will do it for you or we will set your application back to 'incomplete' status. For requests after the campaign deadline, we will allow only changes which do not compromise the fairness of the competition with the other applicants.

**\*I have not received my password. What should I do?**

1. First of all, subscribe to our online application using an email address that do not use any filtering system (such as [boxbe](#), ...). Indeed, most of the emails will be automatically sent to you by our application, and if your messaging system rejects these emails, we have no way to send them again.
2. Check in the spambox of your webmail account, perhaps the email containing your password is there.
3. Then, if you use an email client (like Outlook, Thunderbird,...), check in the spambox of your email client, perhaps the email is there.
4. Then, go to this page: <https://www.em-master-fusion.org/applicant-login>, click on "login", then click on "Forgotten Password?".

You will obtain a procedure to retrieve your password.

**\*I am unable to send files using my e-mail account. What should I do?**

You can use the services of <http://www.rapidshare.de> or <http://www.mediafire.com>. Do not forget to send us the link that will enable us to get the file.

**\*I want to convert my files in a different format (PDF for instance). How can I do?**

You can use the online services of [Zamzar](#), [ConvertFiles](#),...

**\*I have no scanner**

To transform your printed documents in numeric format, take a picture with a digital camera. Check that the resulting quality is sufficient.

**\*In the application file, what is the most appropriate language for diplomas and grades translation?**

To apply, diplomas and grades have to be translated in one of the five languages of the FUSION-EP consortium: German, English, Spanish, French or Dutch.

To enrol, each candidate has to provide a translation in French of her/his birth certificate and last diploma.

When other translations are required, expenses are at the charge on the Programme.

**\*How many Erasmus Mundus Joint Master Degrees can I apply to?**

There is no formal restriction in the number of applications a student might submit, but we recommend that potential applicants choose carefully the master programmes on the basis of the preconditions/selection criteria described on the websites of the respective EMJMDs.